

Junior League of San Diego
210 Maple Street
San Diego, California 92103
Phone: (619) 234-2253 Fax: (619) 234-7943



**THE 12TH ANNUAL FOOD & WINE TASTING EVENT
A JUNIOR LEAGUE OF SAN DIEGO FUNDRAISER**

Event: Island Divine 2012
Location: La Jolla Cove at Ellen Browning Scripps Park
Date: Saturday, May 5th, 2012
Time: 3:00 pm - 7:00 pm
Setup Time: Noon - 2:30 pm

Beverage Purveyor Information

Beverage Purveyor Name: _____

Address: _____

Phone: _____

Approver 's Name: _____

Email Address: _____

Cell Number: _____

Proposed Beverage Items: _____

Representative(s) attending the event (Limit 2 per company):

Name	Title
_____	_____
_____	_____

What equipment will you bring? _____

Will you require power? Yes No

If yes, what are the power requirements? _____

Will you require ice?

Yes

No

If yes, how many pounds do you require? _____

Additional Information:

Please include Certificate of Insurance, including Liquor Liability coverage that names the Junior League of San Diego and McFarlane Promotions as an additional insured. Junior League of San Diego 210 Maple Street, San Diego, CA 92103, & McFarlane Promotions 656 5th Avenue Suite B San Diego, CA 92101.

We expect 850+ attendees. Be prepared to provide individual sampling portions (approximately 2-3 oz) for 850 guests.

A 6 ft. table will be assigned to each beverage purveyor. You are invited to bring business cards and other materials that best represent your beverage. We encourage you to promote your establishment to attendees.

Tickets are \$80 each for general admission, \$125 each for VIP.

For more information about participation, contact: McFarlane Promotions at 619-233-5008.

Deadline: March 30th, 2012

Once this form is completed, please sign and fax to 619-233-0898
Attention: Island Divine.

Signature: _____

Date: _____

Thank you for your support and participation in our 2012 spring fundraiser, Island Divine! Your support directly impacts the programming of the Junior League, including impact on children and families of San Diego.

We encourage you to invite your friends and family to join us at Island Divine for a fantastic evening of food, wine, music, auction items and fun. For tickets, call (619) 234-2253 or visit www.islanddivine.com or www.jlsd.org

ADDITIONAL INSURANCE REQUIREMENTS

We need to get additional insurance from you by April 20th, 2012. Listed below are the names and contact information of the business that need to be additionally insured, with the 30 day insurance cancellation noted on certificate, for \$1,000,000 for Island Divine 2012 listing the date May 5th, 2012. *You must also include the endorsement policy and it must list the below organizations on it or reference the policy number on it.* Per the City of San Diego, you are also required to have you have the 'Worker's Compensation Statutory Limits' box checked (regardless of your coverage amount). If you use a different insurance company for your workers compensation you are required to provide that coverage as well. Please fax us back the additional insurance with copies for each holder. *Failure to return the insurance by the above date will effect your participation in this event.*

Please send all the copies of the insurance to McFarlane Promotions, Inc. If you have any questions please call. Thanks for your help.

Additional Insurance Naming:

ALL ON SEPARATE CERTIFICATES:

NEW REQUIREMENT 2009! Your endorsement policy that comes with your certificate must name the below entities on the endorsement, or reference the policy number on the endorsement not just a blanket policy. **The City of San Diego Must be listed on the Endorsement.**

ON A SEPARATE CERTIFICATE:

Junior League of San Diego
210 Maple Street
San Diego, CA 92103
619-234-2253

ON A SEPARATE CERTIFICATE:

McFarlane Promotions, Inc.
Laurel McFarlane
656 Fifth Ave, Ste. B
San Diego, CA 92101
619-233-5008

ON A SEPARATE CERTIFICATE:

City of San Diego
Scott Davidson
1200 Third Ave, Ste. 1000
San Diego, CA 92101
619.236.6581

In the Description Section You Must State: The City of San Diego, its officers, employees and agents, are additional insured as required by contract with respect to Island Divine 2012.

Glass Handling Requirement for the Junior League of San Diego's Island Divine on Saturday, May 05, 2012

To Whom It May Concern:

We are pleased to have you as a participant in our Island Divine fundraiser for the Junior League of San Diego on Saturday, May 05, 2012. Please carefully review the following guidelines regarding the handling of all glass products.

- *All glass bottles shall be disposed of in designated glass recycling bins located within each festival tent. Absolutely no glass bottles shall be placed in trash containers.*
- *Absolutely no glass shall be given to event attendees.*
- *In case of a situation arising involving broken glass, please contact an event staff member from the Junior League of San Diego or McFarlane Promotions immediately. Never attempt to collect glass with bare hands.*
- *Please do not serve any guests until the glass breakage has been completely cleaned up.*
- *A package containing broken glass shall not be placed inside ordinary garbage or recycle cans within venue. Please contact a member of the Junior League of San Diego or McFarlane Promotions staff who can direct you to the designated broken glass containment location.*
- *At the end of the event, all vendor spaces should be left in the same pristine condition that they were prior to the event.*
- *If alternative non-glass bottles/containers are available to use, please opt to use these to reduce the risk of broken glass.*

The below portion must be signed and returned to McFarlane Promotions no later than Thursday, May 03, 2012. Please return by fax to 619.233.0898 or by email to jenna@mcfarlanepromotions.com. If you have any questions regarding items on this document please contact Jenna Thompson at 619.233.5008.

ACCEPTANCE OF GLASS HANDLING GUIDELINES

I, _____, of _____ hereby acknowledge I have read and accept the above guidelines for the proper handling of glass products during the Junior League of San Diego's Island Divine at the La Jolla Cove on Saturday, May 05, 2012. I understand that failure to comply with the above in any way will result in immediate removal from the event premises.

Signature

Date